



Job Title: Intern, Camp Kala (Youth Arts)

Department/Program: Education & Public Programs

Accountability: Arts Education Manager & Camp Coordinator

Rate of Pay: Unpaid; Kala can provide support for earning academic credit through your educational institution

DESCRIPTION

Kala Art Institute's Education & Public Programs department is currently accepting applications for a **Summer internship** position with our Camp Kala summer youth arts program. Under the supervision of the Camp Coordinator, interns will provide on-site support to our teaching artists and work with camp participants ages K-12. This role is onsite M-F, 9 AM - 5 PM for all camp weeks June 9 - August 8.

ABOUT KALA

Kala Art Institute is a dynamic non-profit organization in Berkeley, CA founded in 1974. Kala Art Institute's mission is to help artists sustain their creative work over time through its artist residency programs and to engage the community through gallery exhibitions, public programs, and education. Kala is a vital, art-making hub that continues to support artists and engage the community.

Kala's Education & Public Programs offer interns the opportunity to:

- Engage with students K-12 and teaching artists in a classroom setting.
- Develop experience and knowledge in supporting youth education programs at a non-profit art organization.
- Develop professional skills by working collaboratively in a team setting and working with youth of different ages, grades, skill levels and interests.
- Interact with practicing artists from various art disciplines.
- Explore a variety of artistic materials and techniques through youth art lessons.
- Access various artworks through Kala's gallery exhibitions and print room archive.
- During or after their internship, interns will have the opportunity to take an art workshop of their choice at Kala.

ABOUT KALA'S ARTS EDUCATION & PUBLIC PROGRAMS

Kala's education programs are at the heart of our work. We are committed to offering engaging, quality arts education programs and experiences to people of all ages. Since 1991, our adult, youth, and community programs have expanded. The Artists-in-Schools program provides multiple-week artist-led instruction and workshops to students and families in East Bay public schools and community organizations throughout the year. Kala's on-site After School Studio and Teen Studio programs provide opportunities for young people ages 6-17 to explore art media and dive deeper into the creative process. Camp Kala brings together youth to experience one-week

intensive art classes during the summer. Open-registration adult art classes are offered in various media and techniques, from printmaking to fine arts which take place in our print studio and community classrooms. Kala's public programs are developed in collaboration with our gallery, studio, and education programs to offer artists talks, gallery tours and field trips, community and family events, and other programs that engage the community in many ways.

RESPONSIBILITIES OF INTERN

Responsibilities are as follows but are not limited to:

- Greet and check in participants, and guide participants to designated class areas as needed under the supervision of Camp Coordinator.
- Support Lead Teaching Artist and Teaching Assistants in the classroom, including daily set-up, clean-up, arrivals, and departures.
- Support Teaching Assistant in decompression activities and community building for participants during a break (reading, playing, free drawing, and other activities outside of class projects).
- Attend onsite orientation for staff introductions, camp overview, teaching team planning before the start of camp.
- Support Camp Coordinator in supervising campers during breaks and lunch trips to San Pablo Park.
- Be available to step in for classroom support to allow Teaching Team and Camp Coordinator breaks. Coordinate personal breaks with Camp Coordinator.
- Be flexible and open as tasks and changes occur.
- Under the supervision of Camp Coordinator, take general art supply inventory midway through the camp season and again at the end of the season.
- Lead the documentation of class/projects: take photos/videos of participants in action/artwork.
- Create a mini exhibition of slideshows of photos taken during camp to present on the last day of the camp under the supervision of Camp Coordinator
- Support Camp Coordinator with the distribution and collection of surveys and digitizing information.

REQUIRED QUALIFICATIONS & SKILLS

Applicants should have many or all of the following:

- Be at least 16 years of age and/or a high school junior by the start of the internship.
- Minimum four-week commitment between June 9th - August 8th, 2025; maximum nine-week commitment is preferred.
- An interest in Visual Arts, Art History, Youth Arts and/or Education.
- Willingness to learn new things, work collaboratively and find creative solutions.
- Desire to work with students K-12 and teaching artists in a classroom setting.
- An interest in and/or experience in working with diverse communities.
- An interest in and/or experience teaching and working with a non-profit art organization.
- Experience working with youth in camp or after school settings is a plus.
- Must submit a TB test and pass a federal-level background check (reimbursable).
- Be consistently punctual and have access to reliable mode of transportation to Kala (2990 San Pablo Avenue, Berkeley, CA)

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made.

- Must be able to routinely lift, push, or carry art supplies, and equipment weighing up to 25 lbs. and be able to bend, twist, reach, stand, and/or sit for long periods of time.
- Must have reliable and consistent means of communication.
- Interns are responsible for their transportation to Kala.

APPLICATION REQUIREMENTS

Please send a cover letter, resume, and a letter of recommendation with the subject line “**Summer Internship - Camp Kala**” to education@kala.org . The cover letter should include experience you have working with youth, in the arts, or in educational/camp settings, your availability, interest in interning at Kala and what you hope to learn and accomplish during your time. On your resume please include your educational history (school name, years as a student, major/areas of concentration) and any relevant experience including work, internships, school extracurriculars/clubs, volunteer work.

Open until filled. NO CALLS PLEASE.

Kala Art Institute is an Equal Opportunity Employer and encourages diversity. Kala does not discriminate on the basis of race, color, religious creed, sex, gender, gender expression, gender identity, age, national origin, ancestry, disability, marital status, sexual orientation, military status, prior contact with the criminal legal system, or any other basis prohibited by law.